



**Northern Sports Academy  
Privacy Policy**

# PRIVACY POLICY

## INTRODUCTON

Northern Sports Academy Ltd is committed to protecting the privacy of its players, coaches and stakeholders. Northern Sports Academy Ltd complies fully with the General Data Protection Regulations, May 2018.

Northern Sports Academy Ltd ("us", "we", or "our") operates the [www.northernsportsacademy.com](http://www.northernsportsacademy.com) website (the "Service").

## ABOUT US

Northern Sports Academy aim to deliver high quality football sessions for players of all abilities. Our programmes are specifically designed to develop football ability, grow confidence and improve social skills.

We aim to provide a fun and safe environment for all our players and our sessions are delivered by both male and female [FA/UEFA Qualified coaches](#)

## WHAT IS THIS DOCUMENT

This page informs you of our policies regarding the collection, use, and disclosure of personal data when you use our service and the choices you have associated with that data.

We use your data to provide and improve the service. By using the Service, you agree to the collection and use of information in accordance with this Policy.

## INFORMATION COLLECTION AND USE

We collect several different types of information for various purposes to provide and improve our service to you.

### Types of Data Collected

#### Personal Data

While using our service, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you ("Personal Data"), personally identifiable information may include, but is not limited to:

- Email address
- First name and last name
- Phone number
- Address, Post Code
- Date of Birth

## **Application for a Vacancy**

The information you provide during the recruitment process will only be used for the purpose of progressing your application, or to fulfil legal or regulatory requirements if successful.

We will not share any of the information you provide to us during the recruitment process with any third parties for marketing, or for any other purposes.

## **Social Media**

If you follow Northern Sports Academy on social media and contact us through any such third-party sites you will need to make sure you are familiar with privacy policies and settings for those particular sites.

We do not collect, hold or use any data about you from our social media sites. Northern Sports Academy Ltd can take no responsibility for issues relating to privacy of information for social media or third-party sites that you may use.

## **Subscribers to Mailing Lists**

If we hold your information on our mailing list your details will only be used by Northern Sports Academy – we will never sell or swap your details or give your information to other organisations to use for their own purposes.

You can select the preferred method of contact, either by post or email, to receive your regular news and updates.

*You are free to change your mind about giving consent to receiving mailings either by post or email at any time by contacting:*

**Email:** [info@northernsportsacademy.com](mailto:info@northernsportsacademy.com)

**Tel:** 07432 088 674 | 07985 389 385

## **Emailing Northern Sports Academy**

We monitor all email traffic sent to us, including file attachments, for viruses or malicious software. Please be aware that you have a responsibility to ensure that any email you send is within the bounds of the law.

## **Transfer of Data**

Your information, including personal data, may be transferred to — and maintained on — computers located outside of your state, province, country or other governmental jurisdiction where the data protection laws may differ than those from your jurisdiction.

If you are located outside United Kingdom and choose to provide information to us, please note that we transfer the data, including Personal Data, to the United Kingdom and process it there.

Your consent to this Privacy Policy followed by your submission of such information represents your agreement to that transfer.

Northern Sports Academy Ltd will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Policy. No transfer of your personal data will take place to an organisation or country unless there are adequate controls in place to ensure the security of your data and/or other personal information.

## **Disclosure of Data**

### Legal Requirements

Northern Sports Academy Ltd may disclose your Personal Data in the good faith belief that such action is necessary to:

- To comply with a legal obligation
- To protect and defend the rights or property of Northern Sports Academy Ltd
- To prevent or investigate possible wrongdoing in connection with the Service
- To protect the personal safety of users of the Service or the public
- To protect against legal liability

## **Security of Data**

The security of your data is important to us but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your personal data, we cannot guarantee its absolute security.

## **Links to Other Sites**

Our Service may contain links to other sites that are not operated by us. If you click on a third-party link you will be directed to that third party's site. We strongly advise you to review the Privacy Policy of every site you visit.

We have no control over and assume no responsibility for the content, Privacy Policies or practices of any third-party sites or services.

## **Changes to This Privacy Policy**

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page. We will let you know via email and/or a prominent notice on our site, prior to the change becoming effective and update the "effective date" at the top of this Privacy Policy.

You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective from the date stated at the top of this Privacy Policy.

## **Complaints and Suggestions**

At Northern Sports Academy we always aim to provide high quality services to everyone who uses them. However, we are aware that occasionally we don't get things right.

Your views are important to us. If you don't tell us what is wrong, we won't know how to improve. We will do our best to put things right and prevent them from happening again.

Northern Sports Academy Ltd tries to meet the highest standards when collecting and using personal information. For this reason, we take any complaints we receive about this very seriously. We encourage people to bring it to our attention if they think that our collection or use of information is unfair, misleading or inappropriate. We would also welcome any suggestions for improving our procedures.

Complaints and other feedback offer an opportunity to test and improve our services. Even if a complaint may not seem justified or constructive there may still be lessons to learn and all complaints must be treated seriously and positively.

#### Who can make a complaint, compliment or suggestion?

Complaints, compliments and suggestions are welcomed from players, their parents/guardians, and persons affected because of a breach of this Policy.

#### Confidentiality

All complaints will be dealt with in a confidential manner. Anonymous complaints will be acted on; however, it would be better if you provide us with contact details so that we can let you know the outcome of your complaint.

#### How to Make a Complaint, Compliment or Suggestion

Any complaints in relation to improper use of personal data should be sent to [info@northernsportsacademy.com](mailto:info@northernsportsacademy.com)

#### Complaints About Our Use of Your Data

#### **Right to Access to Your Information**

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us at the following address. [info@northernsportsacademy.com](mailto:info@northernsportsacademy.com)

We are obliged by the GDPR to respond within 30 days of receipt of your request.

If we do hold information about you, you can ask us to correct or update this at any time by emailing the above email address.

If you agree, we will try to deal with your request informally, for example by providing you with the specific information you need by email.

#### **Contact Us**

If you have any questions about this Privacy Policy, please contact us:

- **By email:** [info@northernsportsacademy.com](mailto:info@northernsportsacademy.com)
- **By visiting this page on our website:** [www.northernsportsacademy.com/contact-us](http://www.northernsportsacademy.com/contact-us)
- **By phone number:** 07432 088 674

This privacy notice was drafted with brevity and clarity in mind. It does not provide exhaustive detail of all aspects of Northern Sports Academy's collection and use of personal information. However, we are happy to provide any additional information or explanation needed and any requests for this should be sent to [info@northernsportsacademy.com](mailto:info@northernsportsacademy.com)

If you want to make a complaint about the way we have processed your personal information, you can contact us in our capacity as the statutory body which oversees data protection law – [www.northernsportsacademy.com/contact-us](http://www.northernsportsacademy.com/contact-us)

#### **FURTHER INFORMATION**

For further information in relation to the GDPR and the collection, use and storage of personal information, please visit the Information Commissioner's Office website at <https://ico.org.uk/>